

Town of Oconomowoc

APPROVED

Board of Supervisors

August 18, 2008

5:00 p.m. CLOSED SESSION

A motion was made by Supervisor Husak and seconded by Supervisor Roelandts to enter, by roll call vote, into Closed Session, pursuant to State Statute 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Roll Call: Supervisor Roelandts: Yes Chairman Hultquist: Yes
Supervisor Husak: Yes Supervisor Wiemer: Yes
Supervisor Koepke: Absent and Excused

6:00 p.m.

Call to Order/Pledge of Allegiance:

Chairman Hultquist called the meeting to order at 6:00 p.m. with the Pledge of Allegiance. Present were Chairman Hultquist, Supervisors Janis Husak, Brian Wiemer, and John Roelandts. Also present were Police Chief James Wallis, Highway Superintendent Owen Salzman, Administrator/Planner Jeff Herrmann, and Clerk/Treasurer Terry Leaman. Supervisor John Koepke was absent and excused.

There were 11 residents in attendance.

Approve Minutes: August 4, 2008 Board of Supervisors Meeting:

A motion was made by Supervisor Wiemer and seconded by Supervisor Husak to approve the minutes as presented. The motion carried unanimously.

Correspondence:

The Clerk read a letter from Supervisor Koepke regarding a recent discussion he had with a "Focus on Energy" group. There may be funds available for the development of renewable energy projects in rural areas. He was encouraged to find that there was an opportunity such as this.

Comments from the floor on agenda items or any other items:

Carl Duch – 1001 Keats Circle, Oconomowoc

Mr. Duch was speaking because Town resident Jo Danielson had laryngitis.

Mr. Duch was representing the Oconomowoc Area Senior Center. The Senior Center started operation in 1989 and has members from all the local communities. The City of Oconomowoc has the largest number of participants and the Town of Oconomowoc has the second largest group. At present the Senior Center has a membership of almost 400 people.

Since they are a non-profit organization they are not supported by any one funding source. They need money to operate. Their funding sources are:

- Memberships dues
- Donations from the community
- Annual financial donation from the municipalities
- Grant money (special needs only)
- Fund raising

For the first time in 2009 the Senior Center has arranged for tax assistance through AARP. They are going to provide one central location for the assistance at Berkshire. They will be offering the first flu clinic in Waukesha County soon.

They always have budget constraints and this year they are significantly behind budget. They have come to the meeting to ask for financial assistance to help fund the Senior Center. They would be willing to sit down with the Board to discuss options.

Luis Hernandez – N55W34553 Road E

Mr. Hernandez presented a petition from the residents of Road E requesting paving of their portion of the road. He included several photographs of the road for the Board. This item will be added to a future agenda.

CONSENT AGENDA (to be acted on by single motion unless a board member asks that an item be removed, in which case, the item becomes a separate agenda item):

- 1. Consider and Act on Special Event Application for the Bayview Estates Neighborhood Block Party – August 30, 2008 – Timberline Road.**
- 2. Consider and Act on Fireworks Permit for Kappl-Welcher Wedding, Golden Mast Inn, August 30, 2008.**

A motion was made by Supervisor Husak and seconded by Supervisor Wiemer to approve the consent agenda. The motion carried unanimously.

OLD BUSINESS: None

NEW BUSINESS:

- 1. Consider and Act on request from Michael Knutson for payment of well drilling.**

Chairman Hultquist indicated that he had talked to Mr. Knutson, the DNR and Ruckert-Mielke regarding this issue. The total cost is \$6,522.00. Mr. Knutson has paid the well driller and is now looking for reimbursement.

Mr. Knutson had a point well. The Town installed a storm sewer 10 – 12 years ago which was too close to the point well according to the DNR. The Town is responsible for this problem.

Supervisor Husak asked why the Town didn't know they were too close to the point well. Answer: There was no DNR permit pulled at the time. Chairman Hultquist checked with Ruekert-Mielke to see if when the storm sewer was installed, did it comply with the set backs from the point well. The answer was it didn't comply at that time either.

Attorney Chapman will check to determine if the Town ever received an easement over the property. Mr. Knutson is willing to provide an easement if one is not recorded.

A motion was made by Supervisor Husak and seconded by Supervisor Roelandts to approve the reimbursement of the cost of the new well to Mr. Knutson. The motion carried unanimously.

2. Consider and Act on Ruekert-Mielke invoice #52207 for \$19,479.29.

3. Consider and Act on Ruekert-Mielke invoice #52901 for \$1,941.50.

Administrator Herrmann indicated that Ruekert-Mielke is now sending smaller bills but more frequent. Mr. Herrmann will bring the bills in as he receives them. The total project bid was \$330,000.00. As these come in they will be charged against that total.

A motion was made by Supervisor Roelandts and seconded by Supervisor Husak to approve the payment of these two invoices subject to the Administrator assuring that the costs are part of the original invoice amount.

Supervisor Roelandts indicated that he likes to see the invoices more frequently. He asked what happens when the total bid amount is reached.

Administrator Herrmann will write a letter to Ruekert-Mielke to assure that these invoices are part of the original contract.

The motion carried unanimously.

4. Consider and Act on Environment One invoice payment #5 for \$105,000.00.

A motion was made by Supervisor Husak and seconded by Supervisor Wiemer to approve the payment of this invoice.

Supervisor Roelandts asked if the Town is being charged \$1,000.00 per month for storage of the grinder pumps. The answer was yes. That is why the Town recently sent a letter to those residents in Phase II who have not requested a grinder pump in order to facilitate the final distribution of the pumps. Once the Town gets a list of what pumps are to be ordered from the residents then the final order will be placed. Residents wanting to hook up at a later date will have to acquire their grinder pump themselves. The original cost of all the grinder pumps for the project was bid at \$450,000.00.

The motion carried unanimously.

5. Consider and Act on request for \$500.00 donation for the Dog Exercise Area at Nashotah Park.

A motion was made by Supervisor Roelandts and seconded by Supervisor Husak to approve the donation for the Dog Exercise Area.

Supervisor Wiemer commented he would rather see the donation go to the Senior Center instead of the Dog Exercise Area.

Supervisor Roelandts commented that a lot of town residents use Nashotah Park. He felt a small donation like this would help the Town.

Administrator Herrmann mentioned that this donation would be for 2009 and therefore placed in the 2009 budget.

The motion carried unanimously.

6. Consider and Act on fence Ordinance.

Administrator Herrmann mentioned that there are not many changes to the fence ordinance. The Plan Commission wanted to keep the height at 4 feet so that they can review the detailed site plan and the location of the fence.

A motion was made by Supervisor Roelandts and seconded by Supervisor Wiemer to approve the fence ordinance as presented.

Supervisor Roelandts indicated that he would rather see a six foot limitation versus four feet. If the request would be to exceed six feet then it could be a Plan Commission decision. He feels four feet is too low for a property line fence.

Supervisor Husak disagreed with Supervisor Roelandts and indicated she felt that if the Ordinance was changed to 6 feet the Town would have more problems than it does now.

Chairman Hultquist called for the vote. Supervisors Hultquist, Husak and Wiemer voted in favor of approving the new Ordinance and Supervisor Roelandts voted "No" to the new Ordinance. The motion carried.

7. Consider and Act on Holiday Schedule and Tax Collection.

Administrator Herrmann mentioned that on a typical year the Clerk's office would be closed for the Holidays on December 24th and 25th as well as December 31st and January 1st. He suggested that this year the Clerk's office to be closed on December 25th and 26th as well as January 1st and 2nd. The changing of the dates would allow residents to make tax payments to the 4:00 p.m. closing time on December 31st.

A motion was made by Supervisor Wiemer and seconded by Supervisor Roelandts to approve the dates for the Holiday schedule and Tax Collection. The motion carried unanimously.

8. Consider and Act on Village of Chenequa Proposal.

Administrator Herrmann received a letter from the Village of Chenequa Board indicating they want to relocate State Highway 83 to Highway "P" in the Town of Oconomowoc.

A motion was made by Supervisor Husak and seconded by Supervisor Roelandts to deny the proposal from the Village of Chenequa, by Resolution.

Supervisor Roelandts said that there is already too much traffic on HWY "P". He asked where the traffic would go once it goes north. He feels that the Town should not support this issue.

Attorney Chapman was instructed to draft a resolution denying the Village of Chenequa from changing the location of S.T.H. 83 to HWY "P".

The motion carried unanimously.

9. Consider and Act on Setting a date for a Special Town Meeting to Consider/Act on acquiring property from the Wisconsin DOT – S.T.H. 67/N. Lake Rd.

Administrator Herrmann mentioned that the property is on N. Lake Road and is approximately 2 acres in size. The electors of the Town need to vote on this purchase. The sale price is \$62,500.00 which is about a 40% reduction.

A motion was made by Supervisor Husak and seconded by Supervisor Roelandts to set the Special Town Board Meeting date on September 15, 2008 at 5:30 p.m. The motion carried unanimously.

10. Consider and Act on letter regarding Lake Bluff Drive.

Administrator Herrmann suggested a letter be written to the City of Oconomowoc, Mark Frye, regarding the extension of Lake Bluff Drive. He indicated that it has always been the intention that this road would go through to the new middle school and the YMCA. This would be the best choice as it limits the impact on residents.

A motion was made by Supervisor Roelandts and seconded by Supervisor Husak to direct Administrator Herrmann to write a letter to the City of Oconomowoc encouraging the City to extend Lake Bluff Drive as the only viable alternative in this issue.

Chief Wallis indicated that he has already written to Mark Frye regarding this issue. It is the responsibility of law enforcement to give directions to locations. Describing how to get to the middle school using Parkview Dr. is much more difficult than explaining to residents how to use Lake Bluff Drive. Lake Bluff Drive is a boulevard which lends itself to easy flow of higher traffic levels than a typical road.

The motion carried unanimously.

11. Chairman Hultquist: Nothing

12. Supervisor Reports

a. John Koepke: Absent and excused

b. Brian Wiemer: Nothing

c. Janis Husak: Nothing

d. John Roelandts: Supervisor Roelandts asked Chief Wallis if the Consent Agenda item for the Bayview Estates Neighborhood Block Party was going to be a problem for emergency vehicles. The Chief indicated that he was going to contact the organizer to talk with them.

13. Attorney Chapman: Nothing

14. Highway Superintendent Salzman: Nothing

15. Police Chief Wallis: Nothing

16. Administrator/Planner Herrmann

a. Consider and Act on Meeting Dates in September.

Administrator Herrmann suggested with Labor Day being on the 1st meeting date in September that the Board meet only once that month on the 15th.

A motion was made by Supervisor Husak and seconded by Supervisor Roelandts to have only one meeting for the Board of Supervisors in September on the 15th. The motion carried unanimously.

b. Consider and Act on Attendance at the Midwest Regional Planning Conference in Madison – September 18 & 19.

This is a two day conference that the Administrator typically doesn't attend because they are normally held in another state. This meeting is being held in Madison.

A motion was made by Supervisor Husak and seconded by Supervisor Wiemer to approve the attendance of the Administrator at the Midwest Regional Planning Conference. The motion carried unanimously.

17. Clerk/Treasurer

a. Approve Operator's licenses per list.

A motion was made by Supervisor Husak and seconded by Supervisor Wiemer to approve the Operator's licenses pending the approval of the Police Chief. The motion carried unanimously.

b. Approve Liquor License for Randy's Waterline Inc., Randy Eder.

A motion was made by Supervisor Husak and seconded by Supervisor Wiemer to approve the Liquor License for Randy's Waterline Inc. subject to approval of the site plan and plan of operations by the Plan Commission. The motion carried unanimously.

18. Approve Vouchers and Checks

A motion was made by Supervisor Wiemer and seconded by Supervisor Roelandts to approve the vouchers and checks subject to the review of the Administrator. The motion carried unanimously.

19. Adjourn

A motion was made by Supervisor Roelandts and seconded by Supervisor Husak to adjourn the meeting. The motion carried unanimously. The meeting adjourned at 6:52 p.m.

Respectfully submitted,

Terry A. Leaman
Clerk/Treasurer